

**World of Work Foundation Meeting Minutes**  
**Date: July 15, 2025**  
**Time: 2:00 PM**  
**Location: Business Services Conference Room**

Members in Attendance: Jon Guertin, Michelle Hayes, Scott Buxbaum, David Miyashiro, & Karen Minshew

1. Call to Order

The meeting was called to order at 2:04 PM.

2. Approval of Minutes – June 23, 2025

- Motion: Michelle Hayes
- Second: David Miyashiro
- Vote: 5-0 – Motion passed

3. Approval of Resolution of the World of Work Foundation Restated Bylaws

- Release of two current board members (Jon Guertin & Michelle Hayes) and future installation of new members. Current transitional board members (David Miyashiro, Scott Buxbaum, Miranda Durning, and Karen Minshew) to carry out foundation responsibilities until new board members are identified.
- Motion: Karen Minshew
- Second: Michelle Hayes
- Vote: 5-0 – Motion passed

4. Nomination and Appointment of New Foundation President

- Nomination for David Miyashiro for Foundation President: Scott Buxbaum
- Second: Karen Minshew
- Vote: 3-0 – David Miyashiro appointed as new President

5. Discussion: Future Board Members

Categories for future members as stated in restated bylaws:

- (2) Industry Leaders
- Workforce Development Leader
- Higher Education Leader
- K-12 Education Leader (non-CVUSD)
- Community Leader
- David Miyashiro

Goal: Total of 7 board members

#### 6. Future Agenda Items

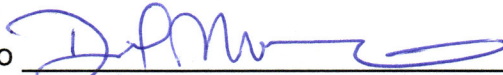
- Review consulting agreement for World of Work Curriculum, bring forward with edits to initial contract proposal.

#### 7. Adjournment

The meeting was adjourned at 2:18 PM.

Signatures:

President: David Miyashiro



Secretary: Karen Minshew

