

World of Work Foundation Meeting

Minutes

Meeting Date: July 17th, 2024

Meeting Time: 2:21 PM

Location: Business Services

Attendance

- **Members Present:** Jon Guertin, Karen Minshew, David Miyashiro, Michelle Hayes, Scott Buxbaum, and Miranda Durning

Agenda

1. **Approval of Minutes from 04/16/2024 Board of Directors Meeting**
 - **Motioned by:** David Miyashiro
 - **Seconded by:** Michelle Hayes
 - **Vote:** Motion to approve the minutes from 04/16/2024 carries, 6-0
2. **Election of Officers**
 - **President:**
 - **Motion by:** Michelle Hayes
 - **Seconded by:** Scott Buxbaum
 - **Vote:** Motion to approve Jon Guertin as the President carries, 6-0
 - **Treasurer:**
 - **Motion by:** Jon Guertin
 - **Seconded by:** Michelle Hayes
 - **Vote:** Motion to approve Miranda Durning as the Treasurer carries, 6-0
 - **Secretary:**
 - **Motion by:** Michelle Hayes
 - **Seconded by:** Jon Guertin
 - **Vote:** Motion to approve Karen Minshew as the Secretary carries, 6-0
3. **Review and Acceptance of Annual Policies by Board Members**
 - **Policies:** Conflicts of Interest Policy, Whistleblower Protection Policy
 - **Board President's Affirmation:** Each person has received and signed all annual policies, delivered to Scott Buxbaum

4. **Approval of World of Work Curriculum Development Services**
 - **Discussion:** Identified need to reevaluate CVUSD WOW curriculum and determine areas for development TK-12. Up to \$50,000 for services to be completed during the 2024-25 school year. The payroll expenses will be invoiced by CVUSD to the WOW Foundation for reimbursement.
 - **Motion by:** David Miyashiro
 - **Seconded by:** Michelle Hayes
 - **Vote:** Motion to approve up to \$50,000 for services to evaluate CVUSD WOW curriculum and determine areas for development TK-12 carries, 6-0

5. **Approval of Apprenticeship Conference and Travel-Related Expenses**
 - **Discussion:** Recommendation to attend summit to learn about youth opportunities and apprenticeships with Indiana State leadership, including the Secretary of State from Indiana in September. Intent to create regional networks for paid internships for students. Estimated travel costs: \$250 per person registration plus other travel costs such as hotel, airfare, food, etc. Expenses will be invoiced by CVUSD to the WOW Foundation for reimbursement.
 - **Motion by:** Karen Minshew
 - **Seconded by:** Miranda Durning
 - **Vote:** Motion to approve attendance of up to five (5) individuals for the apprenticeship conference in Indiana that includes registration and other travel expenses carries, 6-0

6. **Approval of Learning Economy Foundation (LEF) Contract - Data System**
 - **Discussion:** Interest in collaborating with SDCOE and San Diego County districts to create a Learner Education Record for students. Pending more details and commitment information from SDCOE and philanthropists.
 - **Motion by:** David Miyashiro
 - **Seconded by:** Jon Guertin
 - **Vote:** Motion to table action on the LEF contract carries, 6-0

7. **Rescind Contract Approval for Get Your Teach On (GYTO) Summer Professional Learning Contract**
 - **Discussion:** Previous contract brought for ratification was canceled based on ability to define specific content for districtwide professional learning day. WOW Foundation is working with GYTO to reimburse the deposit that was paid.
 - **Motion by:** Jon Guertin
 - **Seconded by:** David Miyashiro
 - **Vote:** Motion to rescind GYTO contract carries, 6-0

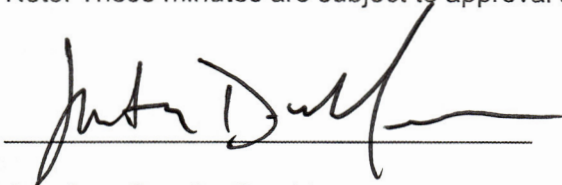
8. **Future Agenda Items**

- **Requests/Discussion:** None

9. **Adjournment**

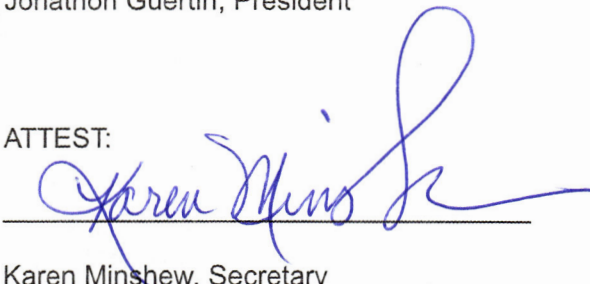
- **Time:** 2:40 PM

Note: These minutes are subject to approval at the next board meeting.



Jonathon Guertin, President

ATTEST:



Karen Minshew, Secretary